

**ELIGIBILITY CRITERIA, CANDIDATE INSTRUCTIONS FOR TRANSACTION BANKING GROUP - CMS
OPERATIONS / SCF OPERATIONS / TREDS OPERATIONS**

The Karur Vysya Bank Limited, one of the leading Private Sector Banks in India, invites online applications for appointment of **Transaction Banking Group - CMS Operations / SCF Operations / TReDS Operations (Job ID - 327)** from the qualified candidates.

Eligibility Criteria:

- a. Any Graduates or Post Graduate under regular stream with Minimum 60% of marks and above from a college affiliated to a recognized University are only eligible to apply.
- b. If the percentage of marks is in CGPA mode, the same should be converted into Equivalent percentage.
- c. Besides English, Candidates should be conversant in Local language as per the posting location.
- d. Age not more than 31 years.
- e. Relevant experience with minimum 3-5 Years in any banking / NBFC
- f. Candidate with Additional Certifications like JAIIB/CAIIB are preferable.

Selection Process:

Registration -> Personal Interview -> Offer -> Background Checks & Medicals -> on boarding -> Posting.

Detailed Process Flow:

- a. Online Registration by Eligible Candidates as per the above mentioned criteria.
- b. Depending upon the number of vacancies, the Bank reserves the right to call for Personal Interview.
- c. All the communications (Pre – Screening, Test links & User Credentials, Interview Invite) will be informed to the candidates through registered e-mail only.

How to apply:

- a. Candidates are required to apply online through website www.kvb.co.in (careers page) and apply for the post of **Transaction Banking Group - CMS Operations / SCF Operations / TReDS Operations (Job ID - 327)**. No other means/ mode of application will be accepted.
- b. Candidates should ensure to update their active personal email ID and mobile number only throughout the entire selection process.

Compensation:

Fixed pay - Depending upon current salary and Retrials, insurance etc. as per Standards + Variable Pay as per policy.

Roles & Responsibilities for Cash Management Service Operation:

- On Boarding of New CMS Customers.
- Guiding the branches for CMP data entry and authorization
- Responding/Attending queries to mails received from branches and customers
- Branch Follow-up for completion of CMP transactions
- Organising cash / cheque pickups with the service provider
- Data sharing of collection executive to the branches and customer
- Compliance Management.

Roles & Responsibilities for Supply Chain Finance Operation:

- Transaction for daily disbursement and settlement (Operations are handled centrally at TBG for all the branches)
- Limits on boarding & Updating of Limit maintenance activities for fresh /renewal/provisional extension
- On-boarding of new customers in WCH platform whenever new sanctions obtained (Both program level on boarding and also at counter party level (dealer /vendor/factoring)
- Up keeping of files and communication received
- Handholding of dealers
- Handholding of branches
- Follow ups with processing officers at sanctioning office
- Priority follow ups with SMAs /NPA accounts

Roles & Responsibilities for TReDS Operation

- Bidding in all the three TReDS platforms
- Limits on boarding & maintenance in SCF platform and also in the TReDS platform
- Transaction for daily disbursement and settlement
- Coordinating with TReDS platforms for fresh Buyer Corporate on boarding / repayment
- Responding /Attending the queries of platforms
- Compliance Management

Posting Locations: Chennai.